

APPLICATION FORM



Position Applied: _____

Personal Information			
Name as in NRIC/ Passport:			Insert Photo Here
NRIC/Passport No.:			
Nationality:			
Place of Birth:			
Date of Birth: (dd/mm/yyyy)			
Marital Status:			
No. of Children/ Ages:			
Residential Address:			
Home Tel:		Mobile:	
Language Proficiency:	Spoken & Written:		
	Spoken Only:		

Academic Qualifications (in chronological order, starting with the most recent)				
From	To	Schools/Institutions Attended	Qualifications Obtained (Masters/Degree/Diploma/A/O Levels)	Field of Study/Major

APPLICATION FORM



Other Qualifications (in chronological order, starting with the most recent)			
From	To	Qualifications Obtained	Validity Date

Employment History (in chronological order, starting with the most recent)					
From	To	Company	Last Position Held	Last Drawn Yearly Salary**	Reason(s) for Leaving

** Be prepared to support with payslip, if requested.

Total number of years spent in service industry _____ or in the Oil & Gas industry _____

Details of Current Employment			
Present Employer:		Designation:	
Started Date:		Notice Period: (weeks/months)	
Present Monthly Salary:		Expected Monthly Salary:	

APPLICATION FORM



Other Information

- a. Have you been suffering from any physical impairment or disease? Yes No
- b. Have you ever been discharged or dismissed from the services of a previous employer? Yes No
- c. Have you ever been convicted in a Court of Law in any country? Yes No

If the answer is "yes" to any of the above, give details.

Referees

Please give details of two referees whom Rutledge E&P may approach for references.

Name:		Name:	
Company:		Company:	
Designation:		Designation:	
Contact No.:		Contact No.:	
Email address:		Email address:	

Declaration

I declare that the information given above is, to the best of my belief, true and correct and that I have not suppressed any fact. I understand that any misrepresentation or omission of any fact will be sufficient cause for the cancellation of consideration for employment or dismissal from Rutledge E&P's or its affiliate's services if I have been employed.

Signature of Applicant _____

Date